NORTHEASTERN SCHOOL DISTRICT

HAS THE FOLLOWING CLASSIFIED OPENING:

Custodian – Part Time, Second Shift

JOB SUMMARY
Provide a safe, orderly, and sanitary environment conducive to learning, for all students and faculty.

PRIMARY DUTIES AND RESPONSIBILITIES
Assist in overseeing the general condition of the buildings and grounds. Ensure improvements needed, repairs needed, or emergency situations are reported promptly. Responsible for cleaning and sanitizing rest rooms, and cleaning classrooms, corridors, locker doors, windows, etc. Also responsible for dusting, wet mopping, dry mopping, and vacuuming carpet daily. Ensure gates, curtains, and windows are closed and locked at the end-of-the-day and lights are turned off; Perform other duties as assigned by the Head Custodian.

QUALIFICATIONS
Experience in custodial work preferred. High School Diploma necessary. Knowledge and understanding of various cleaning chemicals is necessary. Submission of pre employment medical examination (Section 148 of the PA School Code), criminal history record from the PA State Police (Section 111 of the PA School Code), FBI Criminal History Record and a clearance report from the PA Department of Public Welfare in accordance with Act 151 of 1994. Submission of Commonwealth of PA Sexual Misconduct/Abuse Disclosure Release forms pursuant to Act 168. Such alternatives as the Board may find appropriate/acceptable

APPLICATION DEADLINE: Posted Until Filled

Send Letter of interest, application, and resume, to: Human Resources, Northeastern School District, 41 Harding Street, Manchester, PA 17345. Do not staple packets. Classified applications are located on our webpage under Our District, Employment.

It is the policy of Northeastern School District not to discriminate on the basis of race, color, national origin, sex, employment practices, as required by Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and Title VI of the Civil Rights Act of 1964. Inquiries regarding compliance with any of these statutes may be directed to the Superintendent, Compliance Director, Northeastern School District, Administrative Center, 41 Harding Street, Manchester, PA 17345, 717-266-3667.